

St. Vincent de Paul Maintenance Meeting Minutes
June 9, 2022 – Sacred Heart Chapel Parish Center Main Room, 6:00pm

x	David Brown	x	Randy Klein	X Jim Rangitsch
	Jim Mattingly	x	David Rouchka	X Rob Rollings
x	Fr. Joe Corel	x	Marvin Brownfield	X Sam Brownfield
AGENDA TOPIC		DISCUSSION SUMMARY		ACTION ITEMS
Opening Prayer				Led by Fr. Joe
St. John Chapel		<ol style="list-style-type: none"> 1. Stations of the cross continue to be worked on. Project continues. 2. 2 new blue chairs for deacon and presider. Will work for now. Received in June, 2022. 3. Air Conditioner was inspected but there were no issues found. 4. Gravel for parking lot 		<ol style="list-style-type: none"> 1. Project continues 2. Received in June 3. It did stop working on presider chair side during 7/17 Mass, but is working fine now. 4. Requested in 2021
St. Patrick Chapel		<ol style="list-style-type: none"> 1. Checking on usability of basement for upper grade Confirmation July/August 2022 2. Crack by tabernacle in ceiling may simply be paint issue. Dave Rouchka. Noticed in early 2022 3. Sound system 4. Bell system still does not work (February 2021) 5. Jake Jolly is willing to look at needs in the kitchen area in Church Hall. He specializes in industrial kitchens 6. HVAC replacement cost 7. Wall partitions priced 8. Floors stripped and waxed before school starts 		<ol style="list-style-type: none"> 1. A new smartboard has been requested 2. Discussion on plaster being replaced by drywall and when they got to the main section of the building it became cost prohibitive to replace all that section of ceiling. This is either paint issue or a crack. Would take scaffolding to look at it more closely. No one is concerned debris will fall from the ceiling. To make it cost efficient to put up scaffolding for this inspection, it would be prudent to replace remaining light fixtures to LED which would require scaffolding. 3. Scott Linsenhardt adjusted for Fr. Cesar 4. Sam Brownfield will get a quote from Wilken Music to

		<p>fix the system</p> <ol style="list-style-type: none"> 5. Kitchen equipment for both Sacred Heart and St Patrick was a high value item for the Bazaar Fund-a-Need. Will take to finance council and pastoral council for recommendation before final decision and communication to Bazaar chairs. 6. Rob Rollins is lead (June 2022) 7. Rob Rollins is lead (June 2022) 8. Billy Hammerly is taking the lead on this.
<p>St. Patrick Chapel Exterior</p>	<ol style="list-style-type: none"> 1. Caulking around the back of garage. June 2022 2. Needing dirt in hole by road and sidewalk on corner at end of street from main entrance. Summer 2021 3. Needing to support sidewalk on handicap entrance; there is no support under sidewalk so it will start cracking/crumbling soon. Summer 2021 4. Riding lawnmower fixed at this location. July 2022 5. IN PRGRESS trees in blue house area to be removed 6. COMPLETE overgrowth removed. July 2022 7. Dianne called city to get the sidewalk between third street and main parking lot on the list to be replaced. July 2022 8. Need volunteer to remove weeds in sidewalks and parking lots once they have been sprayed. Added July 	<ol style="list-style-type: none"> 1. Sam Brownfield is taking lead on this to get us a bid. Seems more than tuck pointing will be needed. 2. Jim Rangitsch and Billy Hammerly taking lead. 3. It was agreed that anything besides sod would wash away because of the slope. Sod will be tried. Jim Rangitsch to take lead. 4. Billy Hammerly and Jim Rangitsch took lead. 5. Joe Fischer and Jim Rangitsch taking lead. August 2022? 6. stumps removed and replacement landscape needs to be installed. Added July 2022 Stumps cannot be pulled; will need to be dug or cut out. Billy Hammerly taking lead 7. She also called about sidewalk in front of business office on Moniteau.

	2022	
Sacred Heart School	<ol style="list-style-type: none"> 1. Classrooms, gym and hallways going through normal summer cleaning, preparedness and fixing for new school year. 2. 3 walls and 2 roof project well underway. Projected start date June 27 2022; projected finish date, August 25, 2022 3. Looked at kitchen hood, specs for hood, and cooler/freezer unit on 7/14/2022. Also looked at, for the future, stove, warmer, dishwasher and hot serving area replacement. July 2022 	<ol style="list-style-type: none"> 1. Annual summer maintenance 2. Windows will arrive just before school. Working with teachers so instruction is not interrupted. 3. Rob Rollings will continue to take lead. Billy Hammerly will determine where washer and dryer need to be and make it work to fit in the same space as cooler/freezer. We are looking at changing the interior of the freezer/refrigerator so more of one than the other is within the same footprint. Looking at reusing shelving from the old unit rather than buying new. We do not want to change the exhaust system from hood at this point, just get the roof ready for when that time comes. Asked is that still doable or did the roof construction make it so we have to do the new exhaust system. Rob is studying. If we can continue to use our old exhaust system then Maintenance recommends a new 6 burner stove for the kitchen.
Sacred Heart School Exterior	<ol style="list-style-type: none"> 1. Mulch in front of school. July 2022 2. Big trees probably need to be removed soon in front of school. observed July 2022. 3. Gum trees on Wilkerson by playground removed or removed soon – from funds donated to playground area. 	<ol style="list-style-type: none"> 1. more to come 2. Billy and Kathy need to meet and discuss volunteer role with landscaping. 3. They are removed

	<p>space. June 2022</p> <ol style="list-style-type: none"> 2. For same reasons as Sacred Heart Church, need keyless entry and camera so Dee can see who is at the door. April 2021 3. If we get a crew to ensure the roof/gutters are not leaking to cause another stain on third street side, we have the paint and primer donated to do the project. Fr has a person to ask to lead the crew. July 2022 4. Liz VanLeer found raised flowerbeds by pre-school and so brought it over to porch of business office. June 2022 5. We need a powerful leaf blower to keep the steps and porch cleaner than it is. Observed July 2022 	<ol style="list-style-type: none"> 3. After further inspection it looks like the rust stains are from prior to the roof being replace in 2006 and so the building should be ready for power washing, primer and paint. 4. n/a 5. Billy Hammerly is securing one so Michael Eufinger can keep it cleaner.
Full Parish	1. Fire Extinguishers	1. All recently inspected
Long Range Project Planning	1. A few from this commission to sit on this subcommittee with others.	1. Introduced October 2020. Was to start early 2021. Preliminary meeting happened early 2022.
Closing Prayer		
Next Meeting	September 21, 6:30pm	Sacred Heart Parish Center