

St. Vincent de Paul Finance Council Meeting Minutes
August 30, 2022, 5:30pm – Sacred Heart Chapel Parish Center Main Room

Members (place an X if in attendance)				
x	Doug Benitz	x	Lacy Judd	X Ann Carrico
x	Virgil McDonald	x	Craig Eufinger	X Gianfranco Guevara
X	Fr. Joe Corel	x	Fr. César Anicama	X Shari Brown
X	Dianne Withers			
AGENDA TOPIC		DISCUSSION SUMMARY		ACTION ITEMS
Opening Prayer				Led by Fr. Joe
Minutes from previous meeting		Virgil moved to approved		All agreed.
School Budget		<ol style="list-style-type: none"> 1. Numbers that were requested to be updated have been done. 2. Agreed to zero out number on gifts in the school budget. 3. Grant monies 4. School Van 5. Athletic budget 		<ol style="list-style-type: none"> 1. Shari made adjustments that were requested in prior meeting 2. There is no way to tell if the school will receive any gifts and this should be considered extra. 3. Fr. Joe will check with Mrs. Siron, Dr. Burdick and Liz Van Leer to ensure we are tracking incoming grants and where we stand on them. Virgil requested that if funds can't be identified and where they are coming from, they be removed. 4. Fr. Joe is going to check with Dr. Burdick regarding current status of the van. 5. Athletic budgets were more due to increase in official fees as well and greens and field charges. Tournament expenses were over budget so additional funds were added. Shari will check with the Booster Club regarding uniform purchases.
Preliminary Audit		1. Subcommittee needed clarification on a few items.		1. Meeting minutes need to be signed by secretary and finance council chair.

		<p>2. We should double check to make sure our insurance coverages are ample enough to cover the cost of replacements.</p> <p>3. Capital budget needed.</p> <p>4. Finance committee needs to approve signers on all bank accounts.</p>
Bazaar	Fund a Need	The fund a need program through the Bazaar Dinner auction will be used for new windows for the Sacred Heart Rectory, updates to both the St. Patrick Chapel Hall kitchen and SHS kitchen
Parish Management and Financial Control	RaiseRight (aka Scrip) program with the school: No employees are able to work with this	Joyce Shiney and Jennifer Cordia are currently taking on the roles for the program.
Accounts	Ann made a recommendation to the group that we update the accounts to better reflect where the money is going	Shari said the Diocese is working with her to update account numbers to the funds can be added in the appropriate places.
Closing Prayer	Led by Fr. César	Said by all
Next Meeting Date	September 28, 6pm	For budget approval
Next regular meeting	October 25, 5:30pm	Parish Center