

St. Vincent de Paul Finance Council Meeting Minutes
 April 26, 2022, 5:30pm – Sacred Heart Chapel Parish Center Main Room

Members (place an X if in attendance)				
x	Doug Benitz		Lacy Judd	X Ann Carrico
	Virgil McDonald	X	Matthew Hageman	X Gianfranco Guevara
X	Fr. Joe Corel		Fr. Dave Veit	X Shari Brown
X	Dianne Withers		Osmaro De Leon	
AGENDA TOPIC		DISCUSSION SUMMARY		ACTION ITEMS
Opening Prayer				Led by Fr. Joe
Minutes from last meeting				Approved
Review of January & February budget numbers		Shari adjusting to job with little to no training, but has adjusted well. Shari has been learning and dealing with all of the accounting codes, etc. so it has taken some extra time in getting accurate numbers. Will consider meeting again in early May when March and April number are complete.		<ul style="list-style-type: none"> • Shari worked on getting bills paid in a timely manner some of the numbers are not accurate and she is working on getting them placed in the correct spot. • Employees bonuses were given in Dec. check from diocese was not deposited. • Emergency funds account is still open due to the fact that Blackbaud funds are being deposited in there. • Scrip rebates paid out in Feb. for families and parish. • Water bill that was high from SP have been fixed, repaired flapper on toilet and bill has returned to normal. • Energy bill higher, weather and energy. No excessive problems. • Paylocity is new payroll, no paper time sheets began in March. Decreased time spent on payroll. Folks receiving 2 checks are combined into one. Shari will take over in May. Currently paying diocese 2 monthly. • New copier for business office. Old one used for collection counters. Copies can be made of loose checks rather than hand writing them on sheet.

		<ul style="list-style-type: none"> • Auto tithing has made enrollment much easier. Families are enrolling in auto withdrawal. Talking up SCRIP • Tuition enrollment meetings are ongoing 1/3 currently families have enrolled. More appointments coming up. All enrollment to everyone has been given. Parents seem to like FACTS for use of seeing all the funds they owe. • EANS 1 & 2 Mrs. Martin/Siron Shari is working with them. We don't have to seek reimbursement for EANS 2 it is automatically paid by the state through approved vendors. EANS 1 working on getting reimbursed. • Current amounts in maintenance and emergency funds. Shari will email Fr. Joe.
6 Update of Medium Range Plan for Parish and School		<ul style="list-style-type: none"> o Doug will be working on the Stations of the Cross frames at St. Johns. o Trees still need to be removed on the lots by where the blue house sat at SP. o Windows, HVAC same time 1904/56 school, HVAC at SP high priority o Breaking down jobs into different categories based on need and expense. Small group will give recommendation then it will be taken to the larger group. Hoping to not take from the foundation for projects so their efforts can assist with tuition and salaries for teachers.
Collection Counters	New teams and training	Collection Group Meetings seemed to help with collection counting. Teams

		may need to regrouped again due to some teams not having experienced counters.
Additional Meeting	Shari will complete numbers for March and April	Group will Met to review the numbers on May 26 th at 5:30pm in the parish Center
Closing Prayer		Said by All
Next Meeting Date	June 21, 5:30pm, Parish Center	