



Sacred Heart School - Est. 1882

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School Advisory Council Meeting Minutes

Wednesday, March 9th, 2022 @ 6:00pm – Parish Center

- I. **Opening Prayer** – Fr. Joe
- II. **Action on Minutes** of Feb 9th
 - a. David motioned to approve
 - b. Jared provided second
 - c. Minutes were approved as published
- III. **Good of the Parish**
 - a. Making progress on roof/wall repairs. Have signed a contract with a contractor. Addressing several items.
 - i. Planning for replacement of cooler & freezers and roof overhead
 - ii. Kitchen ventilation through roof
 - iii. Stage area leaks
- IV. **Athletic Report**
 - a. No report
 - b. Some rescheduling for baseball due to weather, shifted athletic banquet back
- V. **Finance Director Report**
 - a. Some FACTS financial info shared
 - b. Usual report
- VI. **Principals' Reports**
 - a. COVID Report (Mrs. Martin)
 - i. Very slow, nothing to report
 - b. Curriculum Report
 - i. All grade levels are in the process of reviewing new math series. Upper elementary is reviewing new materials for reading/language arts.
 - c. Facility/Maintenance report
 - i. Changed out a toilet in preschool
 - ii. Changed out toilet on third floor for teachers workroom.
 - iii. Moved gravel behind school so brickwork can be done. Gravel was moved to make a walkway for preschool.
 - iv. Lots of snow removal and keeping disinfected/clean
 - v. Brand new Garbage disposal in kitchen.
 - vi. Downspout behind the school was replaced.
 - vii. Replaced outlet in Dr Register Office.



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- viii. New light fixtures in Mrs Newkirk's room; Mrs. Tippie's and teachers bathroom 3rd floor. Three total were replaced.
- ix. In regards to the McGremlin Gym roof leaking: It only leaks when snow is melting off of it; It does not leak in rain nor show. It usually leaks around a vent and this last time down the side wall by coach/commons entrance. Septagon has looked at it several times. It has happened approximately ten times since it was built. Everyone is aware and working on getting it fixed.
- d. Upcoming Events
 - i. Reviewed select upcoming events on calendar

VII. Old Business

- a. 2022-2023 Calendar
 - i. Close to finalizing, down to 2 options
- b. EANS II update
 - i. Looking at ways to offset budget like textbooks, maintenance supplies
 - ii. Application due March 18th
 - iii. More complicated than last time as purchasing goes through a singular place instead of back-end reimbursements
- c. 2022-2023 Staffing Update
 - i. Conducting interviews for prospective elementary teachers.
 - 1. Adding another section of 3rd grade
 - 2. Currently plan to maintain 2 sections of 2nd grade
 - ii. Interviews for the principal position will be held later this week.
 - iii. Contracts will be going out soon. The return date on contracts is April 15. Will then have a better idea of the schedule and staffing plan for 2022-2023.
- d. Parent Survey and Goals
 - i. Teachers have used professional development time to work on curriculum.
 - ii. Built relationships with individuals that can help support administration and teachers in working with struggling students.
 - iii. Investigated ways we can offer more advanced courses for our students
 - iv. Investigated ways to assist students who struggle more
 - v. Taken advantage of counseling opportunities provided by the Diocese
 - vi. Utilized EANS funds for counseling resources
 - vii. Continued with Adoration, Reconciliation, and the Discipleship of Armor
 - viii. Work still needed on survey(s)
 - 1. Price for Survey Monkey has increased, need to decide if we want to use this or another way
 - 2. Will review some options, share info before next meeting and be prepared to make decisions at next meeting to get survey rolling out



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VIII. New Business

- a. COVID protocols
 - i. Masks have continued in all-school Mass. Community transmission is much lower. Very minimal COVID absences from school.
 - ii. No major concerns with removing this requirement as long as school case rates stay low
- b. 2022-2023 Dress Code
 - i. Some questions around current dress code, specifically why HS girls can't wear red shirts; only 2 skirt options for HS girls; girls can wear skirts in the winter but boys can't wear shorts.
 - ii. There are differences among Tolten, Helias, and SH with dress code. Mrs. Martin encourages administration to review for next school year.

IX. **Next Meeting Date** – April 13th @ 6pm

X. **Closing Prayer** – Teresa Dillon

XI. **Adjournment**

- a. Meeting adjourned at 7:02 pm