



# Sacred Heart School - Est. 1882

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## School Advisory Council Meeting Minutes

Wednesday, April 13<sup>th</sup>, 2022 @ 6:00pm – Parish Center

- I. **Opening Prayer** – Mary Ellen Davis
- II. **Action on Minutes** of March 9<sup>th</sup>
  - a. Jared motioned to approve
  - b. David provided second
  - c. Minutes were approved as published
- III. **Good of the Parish**
  - a. Want clear communication on possibility of masks returning if deemed necessary due to a new COVID strain. Continue with a data-led approach.
    - i. Discussion on considering adding to handbook
  - b. In process of ordering materials for renovations. Planned start date June 27<sup>th</sup>.
  - c. Have 3 games scheduled on Holy Thursday, intend not to do this again but decided to keep for this year due to late awareness.
  - d. Discussion on split HS/Elementary Mass and once per month all-school Mass
- IV. **Athletic Report**
  - a. No report
- V. **Finance Director Report**
  - a. Enrollment meetings are going well, parents are receptive to joint meetings.
  - b. 114 confirmed, contracted out of 343 on list
    - i. Quite a few additional in process
    - ii. Some meetings in April, and will continue into May
    - iii. ~13% of tuition from this year remaining unpaid. A few delinquent accounts that will be addressed case-by-case.
    - iv. Parents are liking all charges in FACTS system
    - v. 65% of baseball players have paid fees
    - vi. Unexpected jump in water bill of ~\$300. Mike Freels checked and couldn't find a cause.
- VI. **Principals' Reports**
  - a. COVID Report (Mrs. Martin)
    - i. No recent cases. In the most "normal" state we've been in the last couple years.
  - b. Curriculum Report
    - i. JH finalizing a series
    - ii. Elementary investigating math, reading, language arts
    - iii. Faculty meeting tomorrow to share end of year paperwork that will be needed.



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- iv. Need to work on HS Spanish curriculum next year, did not have a defined curriculum this year as it doesn't exist right now.
- v. Work on HS math curriculum also needed.
- vi. Supply chain shortages exist for paper goods. Could bridge time gaps (if an issue) with electronic devices.
- vii. Offering Spanish Literature (Mr. Gonzalez); Intro to Engineering (Mr. Register); Intro to Business (Mrs. Howell); Pre-Algebra for 9<sup>th</sup> grade
- c. Facility/Maintenance report
  - i. Work has begun on shop wall in the back of the building.
  - ii. Masons have been in and tuck pointing the crumbling joints between the bricks.
  - iii. Search has begun for the new facilities manager - Many, many thanks to Mike for 15 years of dedicated service
  - iv. We will be continuing some landscaping in the front of school toward ongoing enhancement of 3rd St. curb appeal
  - v. Hung bulletin boards for Ms. Newkirk's classroom
  - vi. Installed new freezer in the cafeteria
  - vii. Fixed the railing outside of the cafeteria entrance.
  - viii. New baseboards in 3rd grade classroom
  - ix. Investigate gym roof leak
  - x. Installed bus parking signs
- d. Upcoming Events
  - i. Reviewed calendar highlights
  - ii. Tomorrow is an early out to get a faculty meeting
  - iii. Discussion on A honor roll certificates not being handed out
  - iv. Discussion on ABC Awards, parents have not been notified as well this year

## VII. Old Business

- a. 2022-2023 Calendar
  - i. After much discussion/debate, have decided to keep separate spring break and Easter break
  - ii. Have about 6 snow days built in
  - iii. Fewer PD days planned, desire to minimize disruptions throughout the year
  - iv. Planning half days Mon/Tues of finals and work day Wed (no school), Thurs. Mass and awards
    - 1. Discussion on timing of finishing Mass and awards and making parents aware of accurate pickup times.
  - v. Continuing homeroom next year, moved to beginning of the day. Allows for band at the beginning of the day and not a 7am start
- b. EANS II update



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- i. Applications submitted, waiting on approvals. Seeing some replies back.
- ii. Mrs. Siren and Mrs. Brown helping with portions, learning.
- c. 2022-2023 Staffing Update
  - i. Open positions
    - 1. The following positions are open for applications:
    - 2. 3rd Grade
    - 3. 4th Grade
    - 4. Campus Minister/Religion Teacher
    - 5. Maintenance
  - ii. Not a lot of applicants at this point, one interview today
- d. Parent Survey and Goals
  - i. Have reviewed options and believe the extra cost of Survey Monkey may be worth the cost, especially for consistency.
  - ii. Desire to do a better job sharing results
  - iii. Discussed ideas for modifications to upcoming survey

## VIII. New Business

- a. New Family Ambassadors/Gremlin Welcome Signs
  - i. 60-70% rate of new families wanted ambassadors
  - ii. Some feedback in last survey about improvements needed in ambassador program
  - iii. Plan to discuss in upcoming meetings, especially with new members as help will be needed – Jared will need to hand off these responsibilities as they are taking over Fall Bazaar
  - iv. Consider adding to Time and Talent form
  - v. Discussed adding instructions for Time and Talent form for non-Parish families
- b. Cell Phone Policy
  - i. Current policy allows HS students to have phones and use them during passing periods and lunch, in class with teacher permission.
  - ii. Sedalia Cyber Crime force came to give a presentation to HS, planning to return to present to JH.
  - iii. JH policy currently doesn't allow phones, but HS does.
  - iv. Discussion followed on policy and punishment ideas.
  - v. Concerns exist with not having a consistent policy, desire for consistency amongst HS, JH; consider elementary and impacts to teacher policy (lead by example).
  - vi. Also consider encouragement of reporting things, reporting them accurately.
- c. Discussed potential for contests in band/choir
- d. New Members
  - i. Send ideas to Brandon before next meeting.
  - ii. Time and Talent form info will be pulled



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- IX. **Next Meeting Date** – May 4<sup>th</sup> @ 6pm
- X. **Closing Prayer** – Gaby Rodriguez
- XI. **Adjournment**
  - a. Meeting adjourned at 8:05 pm