

St. Vincent de Paul Maintenance Meeting Minutes  
 August 18, 2021 – Sacred Heart Chapel Parish Center Main Room, 6:30pm

Members (place an X if in attendance)		
x	Fr. Joe Corel	X Rob Rollings
X	Randy Klein	Dave Brown
		X Jim Rangitsch
		Dave Rouchka
AGENDA TOPIC	DISCUSSION SUMMARY	ACTION ITEMS
Opening Prayer		
Completed Items since last meeting	<ul style="list-style-type: none"> <li>• Many desks, chairs, file cabinets, shelves donated and moved around campus.</li> <li>• Donations of wood pallets for storage (SP Rectory Basement)</li> <li>• Storing Cursillo and Thanksgiving Dinner items.</li> <li>• Lots of brush removed (SP)</li> <li>• Whiteboards hung (SP Church basement)</li> <li>• Deep cleaned, organized and labeled (SP Church Basement.)</li> <li>• Removal of weeds and tree in and next to hand rails (SP)</li> <li>• Built shelf across from old bathroom for storage; working on getting it locked. (SP)</li> <li>• New Bathroom door fixed so not locked when people leave the bathroom (SP)</li> <li>• Compressor for AC replaced (SP)</li> <li>• Sidewalk on Wilkerson replaced (School)</li> <li>• Sound system working and box built around sound system (SH)</li> <li>• Dehumidifier ordered and installed Confessional (SH)</li> <li>• All downspouts buried and no longer pipes out the walls of rectory (SH)</li> <li>• Gutters on garage cleaned out (SH)</li> </ul>	

	<ul style="list-style-type: none"> <li>• Drains cleaned in open air space between Church and PC (SH)</li> <li>• Open air area cleaned (had several inches of water in it) (SH)</li> <li>• Grass seed planted between garage and rectory (SH)</li> <li>• Bat sensors working; sprayed for crickets; lights on through the night. Bat removal plan for SH chapel. (SH)</li> <li>• Blinds hung on second third floor parish center. (SH)</li> <li>• Light in PC west fixed (SH)</li> <li>• Dehumidifier for basement Parish Center (SH)</li> <li>• Dehumidifier for basement (BO)</li> <li>• Water heater moved from floor 2 to floor 1. (BO)</li> <li>• As of September 1, we will be on regulated gas with Liberty and not with Constellation.</li> </ul>	
<p>In Process since before our last meeting:</p>	<ul style="list-style-type: none"> <li>• Doors to boiler (SH)</li> <li>• Air and water separator with water softener attached – boiler (SH)</li> <li>• Lights in PC and in second floor PC (SH)</li> <li>• Caulking with a lift needed (SH)</li> <li>• Replace window in rectory dormer (SH)</li> <li>• Keyless entry (SH and BO)</li> <li>• Gravel (SJ)</li> <li>• Securing entrances to basement so pipes don't freeze (SJ)</li> <li>• Replace Ceiling Tile in choir loft– Mike Freels looking with Michael Eufinger to get tile. (SP)</li> </ul>	<p>It was asked if when we identify a project, we could notate with a start date so we know how long the item has been on our list.</p>

	<ul style="list-style-type: none"> <li>• Cover on 6 outlet adapter in rectory office across from kitchen (SP) Jim Mattingly will look at this.</li> <li>• Sound system and bell system; now that sound system is working at other two chapels. (SP)</li> <li>• All sump pumps working except one in the cleaning closet in basement (SP)</li> <li>• Door to separate Dee's office from kitchen. (BO)</li> <li>• Handrail (BO)</li> </ul>	
In process since our last meeting (Discussion items since June, 2021)	<ol style="list-style-type: none"> <li>1. Fixing retractable walls (SP Church basement)</li> <li>2. Adding retractable wall (SP rectory basement)</li> <li>3. SMART TV (SP Rectory basement)</li> <li>4. Overhead projector (SP Church basement)</li> <li>5. Buffing of floors in basement (SP Church basement)</li> <li>6. Removal of dead in trees on Vermont (SH)</li> <li>7. Soft wash school and church siding (SJ)</li> <li>8. School bathrooms to be ready by August 23.</li> </ol>	<ol style="list-style-type: none"> <li>1. Agreed this was not a good option.</li> <li>2. Rob Rollings will price.</li> <li>3. Mariela Messina &amp; Marlo Siron working on</li> <li>4. Mariela Messina &amp; Marlo Siron working on</li> <li>5. Luis Mares and Osmaro De Leon Will have completed by September 10, 2021</li> <li>6. Fr. Joe visited city about these.</li> <li>7. Grieshen, Integrity Soft Wash 660-221-2913 (Jake's brother)</li> <li>8. Septagon finished on time.</li> </ol>
New items (August 2021)	<ol style="list-style-type: none"> <li>1. How does water get out of the open-air space between church and parish center?</li> <li>2. How does water leave the parish center basement?</li> <li>3. Black mold in cabinets near ice machine (SP)</li> <li>4. Remove ice machine and purchase ice for events?</li> <li>5. Remove Five large brown tables due to stability, edging</li> </ol>	<ol style="list-style-type: none"> <li>2. We took a tour of the "Open Air space" between Parish Center and Church proper at Sacred Heart. Looked at gutter that is missing and how to replace all gutters in that area. Saw where water enters the drains, went down to basement of parish center, decided we need</li> </ol>

	<p>falling off and replace; 18 were purchased at Lowes (SP)</p> <ol style="list-style-type: none"> <li>6. Remove large black cold storage salad/fruit bar unit</li> <li>7. Remove the large green chalk board in the table and chairs storage area. Take to SP Rectory Basement. (SP)</li> <li>8. Remove large ceiling smoke remover machine (SP)</li> <li>9. Wheels for Podium (SP)</li> <li>10. Install sound system/technology for hall (SP)</li> <li>11. Small drawer cabinet unit under large coffee pot area to store pot holders.</li> </ol>	<p>a plumber to show where water leaves Center and to make sure pipes are cleared and draining properly. Adding a sump pump above the hole that is in the ground in Center.</p> <ol style="list-style-type: none"> <li>3. Jim Mattingly will look into this.</li> <li>4. Jim Mattingly has a new one he will switch out.</li> <li>5. Agree needs to be done</li> <li>6. Agree needs to be done</li> <li>7. We will get rid of chalk board. No need to move it somewhere else.</li> <li>8. Jim Mattingly will do this.</li> <li>9. Jim Rangitsch will do this</li> <li>10. Mariela &amp; Marlo</li> <li>11. Jim Mattingly to talk to Tina Mattingly to see what this need is.</li> </ol>
<p>Determine course of action</p>	<ol style="list-style-type: none"> <li>1. Lights and fan at St John</li> <li>2. Tree that may fall on church at St John</li> <li>3. Rent a lift/ask for a lift. St John tree, broken window in SH Rectory, check gutters, etc.</li> <li>4. Roofs and walls at school by kitchen &amp; maintenance area.</li> <li>5. Is it time to put a plan together for replacing heat and ac in both SH and SP?</li> <li>6. Other items or topics?</li> </ol>	<ol style="list-style-type: none"> <li>1. Fr Joe will talk to Doug Benitz and see what he has done and how to bring this to a resolution.</li> <li>2. Randy thinks it needs to be trimmed on one side or removed completely and replaced with smaller tree so it doesn't do damage.</li> <li>3. No decision. About \$350 per day. Best deal is to get on Saturday and return on Sunday.</li> <li>4. Septagon is working on a bid for this damaged area in school</li> <li>5. We discussed the heating and air at St Patrick. Agreed it is not too early to start talking</li> </ol>

		<p>about the need to do something different there</p> <p>6. Removal of shrubs and bushes that are overgrown at SP. Replace with something smaller not doing damage to side of church nor foundation</p>
Closing Prayer		
Next Meeting Date	<b>October 20, 2021 6:30pm Parish Center</b>	