

St. Vincent de Paul Maintenance Meeting Notes
December 16, 2020

x	Dave Brown	x	Randy Klein		Raul Lopez
	Jim Mattingly		Dave Rouchka		Rob Rollings
x	Fr. Joe	x	Fr. Dave		
AGENDA TOPIC		DISCUSSION SUMMARY		Action	
Opening Prayer				Fr. Joe	
Sacred Heart Chapel		Sound System in chapel. (See attachment "Sound System")		Scott will present. Sound system will go to Pastoral Council and Finance Council for recommendation to pastors.	
		Boiler - Have we installed the water softener on boiler?		David Brown contacted Mr. Smith and Dave Rouchka while at the meeting. Did not receive information.	
Outside Rectory lights		lights work; and on timers (thanks Damlos)			
Choir loft lights		are on all night on timer (thanks Damlos)			
Confessional roof		Kevin Gross gave a \$250 bid to reseal and caulk the roof above confessional; will look to see if other damage once he gets up there. I have preference to let him do it since he donated a lot to the school for bathrooms and new Gremlin Store area. And, this gets it done.		Kevin came and fixed the spots he could see; we are waiting for a rain so we can discover if more needs to be done or if this worked.	
St Patrick:		Handrails		<p>donated by advance building supply (Lacy Judd) and</p> <ul style="list-style-type: none"> o Volunteers saving us \$1700 in labor. o Working on dates to coordinate. Lacy will let Fr Joe know when everything is in their possession. Fr Joe should get a call or e-mail in a few days after the first of the year. 	
		Sister's Suite		water issue fixed.	
		Water across sidewalk		What concrete person should Fr Joe contact?	
		Carpeting in chapel		wait until after new year and then Chuck Mattingly will take lead on pricing to get	

		shampooed; see what it looks like after that.
	Parking Lot	no action at this time
	Warming shelter season is upon us	no action at this time; just an awareness
St. John's Chapel	Lights and fan	do we want to address this at our next meeting and ask Doug Benitz what his recommendation is prior to that meeting and he can share it with us so we can move on it after next meeting?
Business Office	All doors are complete except kitchen and Dee's office set.	
Side windows to front door	Jim & Sandy Rangitsch looking at a way to get the sun from shining on the floor and into Dee's face. Cheapest was \$200 and we didn't think it was that big of a space to warrant \$200.	
School Exterior		<ul style="list-style-type: none"> o Dead tree has been removed. o Sidewalk improvement project with city is moving toward Wilkerson. Mayor and John Simmons said Wilkerson, early childhood center section would be included.
Update on Maintenance check list per chapel?		
Groundskeeper	<ul style="list-style-type: none"> o We have 4 people mowing the lawns we own. o Flower beds may need assistance this spring. o Except for lots, it's Luis and his volunteers who shovel snow. o Working on how to get the most out of custodial staff at school... currently most of Luis' time is at school. Supposed to be 50% school and 50% other parish responsibilities. o Open for discussion. 	
New items presented at the meeting:	<ul style="list-style-type: none"> • St John's needs gravel for the parking lot. Desires to have Jimmy Marcum and he is 	

	to haul and spread it. Fr Joe asked Randy Klein to get a quote so it could be taken to Finance Council	
	Randy and others will install a sump pump in the school basement. Sump pump is already available and there will be no labor charges.	
Items since this meeting	<ul style="list-style-type: none"> • Since this meeting, St John has been having issues with heating and so have been working on getting it fixed. St John chapel uses ACR. • Fr Joe and Raul spoke. Parish has his wrong e-mail. He is still interested in being on Commission so Fr Joe sent him "the year in review." September 2019-December 2020. Commission members will receive the Review as well. 	
Next Meeting February 24, 6:30pm Parish Center West Room CLOSING PRAYER		